



REQUEST FOR COMMERCIAL TITLE INSURANCE
FOR TRANSACTIONS UP TO \$25 MILLION
SASKATCHEWAN

To: FCT
Attention: Commercial Solutions

Date:
Tel: 905.287.3112 / 1.866.804.3112
Fax: 905.287.1009 / 1.866.566.8599
Email: commercialsolutions@fct.ca

Your File No. \_\_\_\_\_

ORDERING LAW FIRM INFORMATION: Acting for: Purchaser/Borrower [ ] Lender [ ]

Solicitor/Notary: \_\_\_\_\_ Contact: \_\_\_\_\_

Law Firm: \_\_\_\_\_

Address: (new customers only) \_\_\_\_\_

Email Address: \_\_\_\_\_

Telephone Number: (\_\_\_\_\_) \_\_\_\_\_ Fax Number: (\_\_\_\_\_) \_\_\_\_\_

ADDITIONAL LAWYERS INVOLVED IN THE TRANSACTION: Acting for: Purchaser/Borrower [ ] Lender [ ]

Solicitor/Notary: \_\_\_\_\_ Contact: \_\_\_\_\_

Law Firm: \_\_\_\_\_

Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Telephone Number: (\_\_\_\_\_) \_\_\_\_\_ Fax Number: (\_\_\_\_\_) \_\_\_\_\_

POLICIES REQUIRED

Loan Policy [ ] Owner's Policy [ ] FCT Reference # \_\_\_\_\_ (if we provided you with a quote)

TRANSACTION INFORMATION

Closing Date: \_\_\_\_\_ Purchase Price: \$ \_\_\_\_\_
MM/DD/YYYY

[ ] Property Purchase [ ] Property Purchase and Mortgage [ ] Share Purchase [ ] Cannabis Deal
[ ] Energy Deal [ ] New Mortgage/Refinance [ ] CMHC Insured, Number of Units (if CMHC insured) \_\_\_\_\_

Interest Held: [ ] Fee Simple [ ] Leasehold \* [ ] Easement

Property Type: [ ] Apartment Building [ ] Bed and Breakfast [ ] Church [ ] Gas Station/Garage [ ] Hotel/Motel
[ ] Industrial Building [ ] Office Building [ ] Restaurant/Bar [ ] Condo [ ] Retirement Home
[ ] Trailer Park [ ] Medical Practice [ ] Educational Facility [ ] Salon/Aesthetics
[ ] Mixed Use (commercial with residential) [ ] Retail [ ] First Nations Land
[ ] Vacant Agricultural Land (income generating) [ ] Agricultural Land (income generating) with Residential Home
[ ] Vacant Land (non-farm) [ ] Other (please specify) \_\_\_\_\_

Would you like to add the Deal Protection coverage? (additional premium applies) [ ] Yes [ ] No

Has an order for this transaction previously been placed with another title insurer? [ ] Yes [ ] No

May we contact any additional lawyer/notary involved in this transaction? [ ] Yes [ ] No

\* If Leasehold, please provide name of Landlord and Lease registration particulars \_\_\_\_\_
Please provide term of lease \_\_\_\_\_

PROPERTY INFORMATION

Municipal Address: \_\_\_\_\_

Legal Description: \_\_\_\_\_



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Additional properties (attach schedule if necessary):

Municipal Address: \_\_\_\_\_

Legal Description: \_\_\_\_\_

PURCHASER/MORTGAGOR INFORMATION

Purchaser/Mortgagor Name: \_\_\_\_\_

Address for Service: \_\_\_\_\_

Beneficial Owner (if applicable): \_\_\_\_\_

Has the Beneficial Owner consented to this transaction? [ ] Yes [ ] No

Are you acting for the Purchaser/Mortgagor? [ ] Yes [ ] No

If mortgagor is a Corporation has a notice of change been filed within the past 12 months that changes the Officers, Directors or Shareholders? [ ] Yes\* [ ] No

\*If yes please provide copy of Notice of Change and Corporate Profile.

MORTGAGE INFORMATION (If an additional mortgage is to be insured, provide the same details in a schedule)

Mortgagee: \_\_\_\_\_

Custodian (if applicable): \_\_\_\_\_

Address for service: \_\_\_\_\_

Mortgage Amount: \$ \_\_\_\_\_ Insured Amount: \$ \_\_\_\_\_ Mortgage Reference No. \_\_\_\_\_

Priority: [ ] 1st [ ] 2nd [ ] 3rd Other \_\_\_\_\_

Would you like to add the extended Super Priority Liens coverage? (additional premium applies) [ ] Yes [ ] No

Would you like to add the Post-Policy Date - Encroachments, Restrictions & Work Orders coverage? (additional premium applies) [ ] Yes [ ] No

Does the Loan Agreement allow for the following? [ ] Construction Advances [ ] Subsequent Advances up to Amount of Insurance
[ ] Subsequent Advances exceeding Amount of Insurance [ ] Revolving Credit Facility [ ] Variable Rate of Interest

PURCHASE TRANSACTIONS

1. If a survey or real property report is available, does it reveal any defects? [ ] Yes\* [ ] No [ ] Unavailable

\*If Yes, please provide the details: \_\_\_\_\_

2. Please provide the name and phone number of the Real Estate Agent involved in this transaction.

Company/Agent Name: \_\_\_\_\_ Telephone Number: (\_\_\_\_) \_\_\_\_\_

[ ] No Agent (please send a copy of the Agreement of Purchase and Sale and title)

3. Was any portion of the deposit paid directly to the vendor? [ ] Yes\*\* [ ] No

(Do not answer "Yes" if the deposit was paid to the vendor's solicitor and is retained in his trust account)

4. Have there been any Amendments with respect to the purchase price and/or deposit after the date of signing the Agreement of Purchase and Sale, which exceed the sum of \$30,000.00? [ ] Yes\*\* [ ] No

5. Is there a mortgage on title that will be paid out with the sale proceeds? [ ] Yes [ ] No

a. Is the mortgage to be paid out held by a private lender? [ ] Yes [ ] No

b. Will you have the discharge available on closing? [ ] Yes [ ] No

6. Are the net mortgage proceeds (after payments to any secured or unsecured creditor for which there is evidence of a debt) being paid by lender's borrower's or vendor's counsel to all registered owners? [ ] Yes [ ] No\* [ ] No Net Proceeds

7. Are any Vendors signing by way of Power of Attorney? [ ] Yes\*\* [ ] No

8. If the property is a condo, does the estoppel certificate indicate any adverse matters that will not be clear on closing? [ ] Yes\* [ ] No [ ] Unknown

9. Name of Vendor's Solicitor (Firm and Lawyer Name): \_\_\_\_\_ Phone number: \_\_\_\_\_



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**MORTGAGE ONLY TRANSACTION (not in conjunction with a purchase)**

1. Are any of the borrowers signing by way of Power of Attorney?  Yes\*\*  No
2. Will a portion of the proceeds be used to pay out all existing mortgages?  Yes  No  
 a. Is the mortgage to be paid out held by a private lender?  Yes  No  
 b. Will you have the discharge available on closing?  Yes  No
3. Are the net mortgage proceeds (after payments to any secured or unsecured creditor for which there is evidence of a debt) being paid by lender's or borrower's counsel to all registered owners?  Yes  No\*  No Net Proceeds

**\*Please provide an explanation if applicable and attach pertinent documentation to this order (e.g. Title Search, Survey or Real Property Report, Estoppel Certificate, Direction re Funds, Statement of Adjustments)**

**\*\*Please attach the Agreement of Purchase and Sale with all amendments, Title Search and Power of Attorney, as applicable**

**SEARCH AND OFF TITLE INFORMATION**

1. Will taxes be paid up to date on closing?  Yes  No  Unknown
2. To the extent utilities form a lien, will they be paid up to date on closing?  Yes  No  Unknown
3. Are there any unregistered commercial leases or agreements to lease?  Yes  No  Unknown
4. List details of all registered instruments or other matters affecting the property (or attach the title search) including but not limited to easements, restrictive covenants, development agreements, etc.

<i>Instrument Type</i>	<i>Instrument Number</i>	<i>Registration Date</i>
_____	_____	<small>M / M / D D / Y Y Y Y</small>
_____	_____	<small>M / M / D D / Y Y Y Y</small>
_____	_____	<small>M / M / D D / Y Y Y Y</small>

5. Have all agreements, restrictive covenants and conditions been complied with?  Yes\*  No  
 If no, please provide details:

6. List any other matters that would normally qualify your opinion (including but not limited to title matters, judgements, liens, etc.):

\_\_\_\_\_

\_\_\_\_\_

**STATEMENTS**

Please review the following statements prior to submitting your request. If you are unable to confirm the following statements, please provide additional details when submitting your request, or alternatively, contact our office for instructions.

- I will obtain a Writ Registry Search for the borrower and/or the vendor;
- I will obtain a corporate profile dated no more than 30 days prior to the Date of Policy showing an active status for the borrower and/or vendor and predecessor to vendor, if applicable; and
- Where the transaction relates to a purchase of a condominium, I will obtain a clear status/estoppel certificate dated no more than 30 days prior to the Date of Policy.
- I confirm that I have obtained consent from the parties to the transaction (purchasers, vendors, borrowers, lenders, as applicable) in compliance with all applicable laws to have their personal information provided to FCT for the purposes of issuing and administering a title insurance policy, and any other ancillary policy relating thereto, including for underwriting purposes and assessing and controlling risks. For FCT's corporate Privacy Policy, including information about service providers located outside of Canada, visit our website at [www.fct.ca](http://www.fct.ca).

*FCT is committed to protecting your client's privacy and personal information. The personal information you provide is kept confidential and is used to underwrite, assess and control risks, and issue and administer policies of title insurance. For our complete corporate Privacy Policy, please visit our website at [www.fct.ca](http://www.fct.ca).*